

Attachment C

2019 Miss Northern Suburbs Scholarship Rules and Regulations

The Miss Northern Suburbs Organization will award scholarships under the following circumstances:

1) SCHOLARSHIP USAGE:

Scholarship funds may be applied to tuition, textbooks, and other appropriate mandatory educational expenses. All unusual or questionable items of expense must be referred to the Miss Northern Suburbs Organization with as much information as possible, and far enough in advance, for consideration of approval. Amounts received as scholarship payments are taxable income to the extent that they exceed "Qualified Tuition and Related Expenses." Qualified Tuition and Related Expenses are defined as tuition and fees required for a student's enrollment or attendance at an educational organization, including: tuition, fees, books, supplies, and equipment required of all students in the particular course of instruction. Payments for on-campus room and board will be made directly to the educational institution. All such requests must be accompanied by appropriate documentation from the educational institution (or fully-executed lease agreement) evidencing the charges for same. In order to qualify, contestants must maintain at least twelve (12) credit hours as a full-time student, nine (9) credit hours as a part-time student, or nine (9) credit hours as a graduate student. Payments do not cover key fees or deposits. Utilities (electric, gas, cable, phone, etc.) are also not covered. Payment of all approved expenditures must be made directly to the college, university, or other accredited institution of higher learning as recognized by the US Department of Education upon receipt of a detailed current tuition statement reflecting a balance due the school, unless extenuating circumstances exist (with the exception of computer or musical equipment expenses outlined in Paragraph 2 below). Payment to any non-domestic institution of higher learning must have a U.S. federal tax identification number. Personal reimbursements to scholarship recipients will not be honored. Please note, the amount requested may not exceed the amount due. When requesting an award, it is the student's responsibility to ensure proper planning and time allotment to process the scholarship request in order to meet all deadlines. The Miss Northern Suburbs Organization suggests allowing a minimum of thirty (30) days to process a scholarship request. Please note, it is each contestant's obligation to determine whether the scholarship, in whole or part, is includable in gross taxable income, regardless of whether a Form 1099 has been issued. Contestants are encouraged to consult a tax advisor regarding the taxability of the scholarship payments.

2) REQUESTING USAGE:

Requests are processed upon written receipt of statements from colleges and schools or from the contestant for other educational expenses. All statements and invoices must be accompanied by a cover letter from the contestant. Requests for computer or musical equipment will only be considered if the college or school states in writing that it is a mandatory requirement in order for the contestant to complete the coursework. The contestant may be reimbursed for this expense, provided the contestant submits either a letter from the school stating the mandatory requirements or a list of course requirements. However, there is a Two Thousand (\$2,000.00) Dollar cap on computer equipment, and this type of expense will only be reimbursed once. Computer software may also be considered as a reimbursable expense. The original bill of sale must be submitted, as well as the original credit card receipt or a copy of the canceled check. All credit card accounts and banking accounts must be in the name of the contestant in order to be considered.

3) STUDENT LOANS:

Scholarships may be utilized to cover outstanding student loan obligations, provided the contestant has satisfactorily completed the coursework for which the loan was obtained. In all cases, requests must include a current bill from a bona fide third-party lending institution as recognized by the US Department of Education, which must include: (1) a repayment address, (2) student account number and amount due, (3) a copy of the promissory note reflecting that the contestant is the primary responsible payer of the obligation, and (4) an official transcript reflecting completion of the coursework. Payment must be made directly to the lending institution and credited to the student's account.

4) USAGE FOR FUTURE EXPENSES AND FORFEITURES

The Award Date is the date upon which the scholarship was initially awarded (the "Award Date"). Scholarships may be utilized for current or future educational expenses; however, contestants must utilize their scholarship funds within one (1) year of the Award Date (the "Expiration Date"). If a contestant fails to submit a written request to the Miss Northern Suburbs Organization to utilize her scholarship funds prior to the Expiration Date, then her scholarship funds will be forfeited. Prior to forfeiture, reasonable attempts will be made by the Miss Northern Suburbs Organization to notify the contestant of impending forfeiture.

4A) Please note, any scholarship balance remaining after the Expiration Date will automatically be forfeited.

4B) An exception to the time limits described above may be considered if the contestant, prior to the Expiration Date, submits a written appeal to the Miss Northern Suburbs Organization citing compelling reasons why the time period should be extended. An extension will generally be permitted when the contestant has local awards remaining within the prescribed time limits above or if the contestant wins the state title. However, the contestant must still submit a written request for extension. The Miss Northern Suburbs Organization will review the request and determine whether an extension is warranted within thirty (30) days of receipt. Consistent with the rules and regulations, the decision of the Miss Northern Suburbs Organization shall be final and binding.

I (Contestant Name) _____ have read and understood the 2019 Miss Northern Suburbs Scholarship Rules and Regulations:

(Print Name)

(Signature)

(Date)

Miss Northern Suburbs

A local preliminary to Miss Illinois and Miss America 

CONTRACT ATTACHMENT D

1. I (contestant) agree to give the executive directors at least 48 hour notice if my intent is not to compete. I understand that failure to compete in the pageant as scheduled without the proper notice will make me ineligible to compete in any other local pageant in Illinois for the remainder of the pageant season.

Initial
2. The Miss Northern Suburbs titleholders are expected to make appearances throughout their reign. The Miss Northern Suburbs Organization encourages their titleholders to plan appearances and events in addition to what has been scheduled by the executive directors. However, **all events must be approved by an executive director.**

Initial
3. The Miss Northern Suburbs titleholders will be role models and their actions should reflect that. The Miss Northern Suburbs Executive Directors reserve the right to require the titleholders to resign their title should their behaviors be deemed inappropriate. Such behaviors could include but are not limited to, lewd or lascivious conduct, criminal activity, the use or abuse of illegal drugs, inappropriate alcohol use or misrepresentation.

Initial
4. If chosen as a Miss Northern Suburbs titleholder, I agree to clean up my facebook, twitter or any other social networking account that I may have. I agree to provide the executive directors viewing access to my social networking accounts so they may monitor my activity.

Initial
5. If for any reason a Miss Northern Suburbs titleholder is unable to fulfill her duties, she will be required to forfeit all scholarships, gifts and prizes (including the official Miss Northern Suburbs crown and sash).

Initial
6. The Miss Northern Suburbs Organization will do its best to prepare their titleholders for the state competition. We understand that there may be a coach or professional that the titleholder would prefer to work with, however, the executive directors must be informed of what advice is given so as not to conflict with the preparation by the Miss Northern Suburbs Organization.

Initial
7. The Miss Northern Suburbs titleholders are the face of this not-for-profit organization. In order to build and maintain a positive reputation, they are required to send thank you notes to pageant sponsors and scholarship contributors in a timely manner. They are also required to assist in the advancement of the program in helping at any fundraisers for the Miss Northern Suburbs Organization as well as finding contestants and sponsors for next year's pageant.

Initial

Contestant Signature

Parent Signature (If contestant is under 18)

Executive Director